

## OFFICE ORDER

### Students Grievances Redressal Committee(s) (SGRC)

In accordance with the University Grants Commission's (UGC) Regulations for Redressal of Grievances of Students, 2023 (notification date: April 11, 2023) and with the approval of the Hon'ble Vice-Chancellor, the Student Grievance Redressal Committee (SGRC) of NIST University is hereby constituted with effect from **March 28, 2025**.

### Objective and Scope

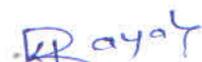
The SGRC aims to develop a responsive and accountable mechanism to maintain a harmonious educational atmosphere in the institution and provide opportunities for redressal of grievances of students already enrolled and those seeking admission.

The key objectives are:

- Upholding the dignity of the University by ensuring a strife-free atmosphere and promoting a cordial Student-Student and Student-Teacher relationship.
- Encouraging students to express their grievances freely and without fear of victimization.
- Providing an Online File "A Grievance Module" , accessible through the University ERP or NIST Information System (NIS), where students can register grievances related to academics, harassment, exams, hostel issues, ragging, etc., with an option to remain anonymous. Local: <http://172.61.25.110/ois/login.php>, Global: <https://bit.ly/grievance-nist>.
- Installing a Grievance Box in front of the Dean Student Welfare office for anonymous submissions.
- Advising students to respect one another's dignity and show patience in case of conflicts.
- Acting as a bridge between students and the university authorities to facilitate the resolution of issues.
- Addressing grievances regarding academic facilities, classroom infrastructure, labs, and library services.

### Functions of SGRC

- Receive and examine complaints from students regarding academic difficulties and other university-related concerns.
- Segregate and forward grievances to the relevant committee/authority for necessary action.
- Attend to grievances based on written or online submissions.
- Formally review all cases and take action as per University policy.
- Report to the higher authority regarding resolved and pending cases that require further guidance.

  
Registrar  
NIST UNIVERSITY

## SGRC Committee Members

The Student Grievance Redressal Committee (SGRC) of NIST University will be comprised of the following members:

### Committee members with tenure:

Sl	Composition	Name	Designation	Term	Capacity	Contact No
1	A Professor as Chairperson	Prof. P Rajesh Kumar	Senior Professor and Dean, Academics	28.03.2025-27.03.2027	Chairperson	+91 9000264840
2	Four Professors/Senior Faculty Members	Dr. Preeti Ranjan Sahu	Associate Dean, Student Welfare	28.03.2025-27.03.2027	Member	+91 9861154247
3	(At least one member or the Chairperson shall be a woman and at least one member or the Chairperson shall be from SC/ST/OBC category)	Dr. Sasmita Padhy	Head, Department of Electrical Engineering	28.03.2025-27.03.2027	Member (Female)	+91 7008343703
4		Dr. Barada Prasad Sethy	Head, Department of Civil Engineering	28.03.2025-27.03.2027	Representative from SC ST Cell	+91 9776341914
5		Prof Swadhin Mishra	Asst. Prof Electronics cum Academic Coordinator, B.Tech 4 <sup>th</sup> Yr	28.03.2025-27.03.2027	Member	+91 7978207107
6	One Student Representative	Mr. Raushan Roy	B.Tech-CSE- 6 <sup>th</sup> Semester, Roll No.202220660	28.03.2025-27.03.2026	Special Invitee	+91 9523244203

The committee will function as per the guidelines of UGC regulations, 2023.

**Ombudsperson:** Dr. Sunil Kumar Sarangi  
Former Director, NIT Rourkela  
Tenure: 23.12.2024-22.12.2027  
Contact number: +91-9437041081  
Email-ID: [sunilksarangi@gmail.com](mailto:sunilksarangi@gmail.com)

### Copy to:

1. The PA to Vice Chancellor for kind information
2. The PA to Registrar for information
3. All the Deans /Hods/Course Coordinators/Batch Coordinators/Facility Managers/All Faculty/All Technical Staff/All Staff for information.



*Royal*  
Registrar IC 28.03.2025  
Registrar  
NIST UNIVERSITY