

Meeting

IQAC Review Meeting 2022-23 Quarter-2

MINUTES 23/12/2022 MODE : PHYSICAL Venue: SN Ramanujan Hall, ATRIUM Building
4:00-5:30 PM

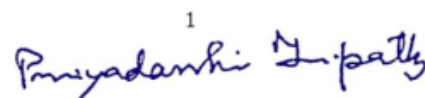
Meeting Agenda:

- 1.0 Confirmation of MoM of Previous meeting and review of action taken report
- 2.0 Orientation program of recently joined teachers
- 3.0 Establishment of a few futuristic labs
- 4.0 Result review
- 5.0 Classroom visit
- 6.0 Review of Student feedback

MEETING CALLED BY	Dr. M Suresh (IQAC Coordinator)
ATTENDEES	December 23, 2022 Dr. Priyadarshi Tripathy (Principal) Dr. M Suresh (Coordinator, IQAC) Dr. Sandipan Mallik (R&D Coordinator) Dr. Souren Misra (HoD, ME) Dr. Sudhir Ranjan Pattanaik (HOD, CSE) Dr. Bhaskar Bhaula (HOD, Math) Dr. Barada Pr. Sethy (HoD, Civil) Prof. Swadhin Mishra (BC) Prof. Rakesh Roshan (BC) Dr. Bhanu Prasad Behera (PIC, Placement) Dr. L K Raju (CoE) Dr. Manabendra Patra (Deputy CoE)

ITEM	DISCUSSION SUMMARY
	The quarter 2 of academic year 2022-23 was from October-December 2022. The quarterly activity review meeting was conducted at ATRIUM building conference hall on this date. The following observations over the last three months were recorded, discussed and action items were assigned.
1.0	Confirmation of MoM of Previous meeting and review of action taken report - The previous meeting of IQAC was conducted on 23/09/2022. The minutes of the previous meeting are approved after discussion. - The action taken report of 2022-23 Q1 has been perused. Those action items which are found to be completed are confirmed. The continuous action items are reviewed for progress.
2.0	Orientation program of recently joined teachers The new teachers appointed in the last four months were given orientation training.
3.0	Verification of syllabus coverage, question bank The teaching plans of the teachers were verified with the course coverage. Teachers were asked about the expected attainment levels. Question banks prepared for the subjects were also inquired.



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	(Action: HODs)
5.0	Classroom visit The team paid surprise visits to classrooms to check the standard of learning. Students were asked to present the topic being taught for 2 minutes. It was encouraging to note that most classes had students who would volunteer to summarize the class teachings. The reference materials brought by the teachers, the notes of the students, and attendance were checked. Unauthorized use of mobile phones was also checked and violators were reprimanded. Such vigil should be kept by the teachers themselves and also by the BCs.
6.0	Review of Student feedback Student feedback was received from multiple sources. Those were analyzed and the following recommendations were made. Students were more inclined to join the high paying jobs. But the skill set required for these jobs was also high. In order to land in those jobs, they needed to acquire more skills. The summer courses and winter gap courses could be used to upskill them. Some third party skilling agency can also be empanelled to provide skill courses, especially in the computer science domain. (Action: PIC, Placement) The feedback collected from the employers suggested that the current students have considerably lesser coding competence and professionalism than the pre-covid batches. This was a pan India phenomenon not limited to NIST. Rigorous practice was required to compensate for the losses encountered during the lockdown. Resolved: Special coding sessions/ internal hackathons may be arranged to inculcate enthusiasm and winning spirit among the students. (Action: PIC, Placement)

TASK ITEM	PERSON RESPONSIBLE	DUE DATE AND STATUS
1. Question bank update	HODs	15/01/2023
2. Upskilling of the students through in-house courses or third parties.	Dr. Bhanu Prasad Behera (PIC, Placement)	30/03/2023

Priyadarshi D. Pathy

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