

Members Present:

1. Dr. Priyadarshi Tripathy (Chairperson, IQAC)
2. Dr. Sandipan Mallick
3. Dr. Bhanu P. Behera
4. Dr. L.K. Raju
5. Dr. Pradyumna Ku. Patra
6. Prof. Pradeep Kumar Jena
7. Dr. H K Reddy
8. Dr. M. Rajendra Kumar
9. Prof. Sushanta Kumar Sahu
10. Prof. Pramath Nath Acharya

Dr. Priyadarshi Tripathy, Principal welcomed all the members of the committee.

1. Confirmation of the previous meeting held on 10th March, 2021.

Resolved to confirm the minutes of the previous meeting held on 10th March, 2021.

2. Action taken Report on last meeting.

Resolved to approve the Action Taken Report on minutes of IQAC meeting held on 10th March, 2021.

3. Regular review meeting conducted.

General course progress including subject completion and internal assessment was discussed. It was proposed to create several sets of quizzes/assignments with non-repeating MCQs. This would help the students prepare for examination and So the students will feel easy to attend.

4. Examination cell proposal discussed.

A proposal to subscribe to an online examination system was presented by the CoE (Examination Cell) to stop unfair practices possible through the free online platforms. As the subscribed platform are having good amount of controls the members present and participated discussed the benefits of subscribed platform to use.

5. The welfare programs of employee.

A proposal was received from the administrative departments to conduct training programs to keep the motivation high. The committee accepted the proposal and deferred the decision till the next meeting.

The meeting ended with vote of thanks to the Chair.

Priyadarshi Tripathy
Chairman, IQAC

ACTION TAKEN REPORT FOR TASK ITEMS LISTED IN AY 2020-21 Qtr-3 MEETING

On the basis of discussion IQAC meeting held on 13th August, 2020 following actions were taken.

Sl No	Task item	Ownership	Due Date / Status
1	Review of online class progress Institute resolved to provide extra incentives for data usages by the faculty members so that members will not be worried about data usages. A token amount was fixed by the Principal's office and circulated among the head of the departments	R&D coordinator	Implemented.
2	General discussion on programs conducted in the past. To meet the NAAC criteria Principal highlighted the importance of attending webinars, short term courses to meet the required quality standard of the Institute. It was decided to discuss in future meeting about the special incentives for faculty members who will conduct online training programs during the Covid crises time.	HoDs	Implemented.

Priyadarshi Inpathy

Chairman, IQAC