

Members Present:

1. Dr. Sudhakar Das (Chairperson, IQAC)
2. Dr. Sandipan Mallick
3. Dr. Bhanu P. Behera
4. Dr. L.K. Raju
5. Dr. Pradyumna Ku. Patra
6. Prof. Pradeep Kumar Jena
7. Dr. H K Reddy
8. Dr. M. Rajendra
9. Prof. Sushanta Kumar Sahu
10. Prof. Pramath Nath Acharya

Dr. Sudhakar Das, Principal welcomed all the members of the committee.

1. Conformation of the previous meeting held on 13th August, 2020.

Resolved to confirm the minutes of the previous meeting held on 13th August, 2020

2. Action taken Report on last meeting.

Resolved to approve the Action Taken Report on minutes of IQAC meeting held on 13th August, 2020.

3. Consultancy report shared among the members.

A detailed report of consultancy done by the faculty members were shared among the faculty members. All the principal investigators were asked to present their progress to Principal online.

4. Patents filed and projects information shared to the faculty members.

A detailed list of projects and patents was provided to members attended.

5. Pass percentage of the students were discussed.

Final year students pass record was discussed.

The meeting ended with vote of thanks to the Chair.



Chairman, IQAC

ACTION TAKEN REPORT FOR TASK ITEMS LISTED IN AY 2020-21 Qtr-1 MEETING

On the basis of discussion IQAC meeting held on 13th August, 2020 following actions were taken.

Sl No	Task item	Ownership	Due Date / Status
1	Online training on zoom platform done for the faculty members. Institute hosted an online program for its faculty members during the month of June and July 2020.	Bhabani Sankar Gouda (IT administrator)	Implemented.
2	Teaching plan verification All the departmental sub-committees presented their course file to principal. After verification principal told the head of department to verify with the earlier course file provided to them.	HoDs	Implemented.
3	Employee feedback Online feedback system in OIS was enabled to get access out of the campus. The students were asked to access the OIS through their devices and give the teachers feedback online.	Bhabani Sankar Gouda IT Administrator	Implemented.
4	Review of Syllabus. Board of studied meeting of department were held online but the syllabus modifications were kept deferred till the next meeting.	HODs	Deferred to next semester
5	NAAC Activities. All the teachers were asked to keep record including the screen shots for class participation, however additional physical notes to be maintained in addition to the screen shoots.	HoDs	Circular issued


Chairman, IQAC