

**Action Taken Report on task items of IQAC 2022-23 Q2 meeting  
held on 23/12/2022**

| TASK ITEM                                                                       | PERSON RESPONSIBLE                             | DUE DATE<br>AND STATUS         |
|---------------------------------------------------------------------------------|------------------------------------------------|--------------------------------|
| 1. Question bank update by subject teachers and sharing the same with students. | HODs                                           | 15/01/2023<br><b>Completed</b> |
| 2. Upskilling of the students through in-house courses or third parties.        | Dr. Bhanu Prasad<br>Behera<br>(PIC, Placement) | 30/03/2023<br><b>Completed</b> |

  
**IQAC Coordinator**

  
Priyadarshi Tripathy