

**Action Taken Report on task items of IQAC 2021-22 Q2 meeting
held on 27/12/2021**

TASK ITEM	PERSON RESPONSIBLE	DUE DATE AND STATUS
1. NIST Counseling Service would counsel the first year students to attend classes following COVID appropriate behavior. NCS team circulated text messages and mobile phone posters among the students to scrupulously follow COVID appropriate behavior. The AD Club also prepared and circulated videos promoting good practices.	Ms. Nayanika Mohapatra (NCS Coordinator)	05/01/2022 Resolved by 15/01/2022
2. Counsel the students and conduct interpersonal drill activities to improve their confidence level. The NCS, AD club and Eureka Club conducted street games involving impromptu acting, public speaking, group activities etc. to remove collaboration fear and improve team working tendency.	Ms. Nayanika Mohapatra (NCS Coordinator)	25/02/2022 Resolved by 02/03/2022
3. Create a hostel visit time table for teachers to conduct doubt clearing classes and file compliance. Assigned hostel visit faculty teams to conduct surprise checks, clear doubt and collect feedback. Hostel visit timing was from 7PM to 11 PM. The visiting faculties were provided with food and conveyance allowance for their days of visit.	Mr. Purnendu Mishra (Hostel Supdt)	30/12/2021 Continuous process
4. Conduct mock GD/PI rounds, coding practice to give exposure to the students. The placement team engaged corporate trainers to conduct mock Group discussion and Personal interviews.	Dr. Bhanu P Nayak (PIC, Placement)	12/02/2022 Continuous
5. Install square nets to discourage the monkeys from coming to the hostel corridor. Installed hanging nets to temporarily prevent monkey intrusion.	Ms. Sasmita Padhy (Hostel Supdt)	10/01/2022 Resolved on 03/01/2023
6. Conduct sensitization sessions for hostel boarders not to offer food items to the wild animals which would refrain them from getting attracted. Boarders were sensitized through notices affixed at different common points and also by verbal counseling not to offer any food and not to befriend wild animals invading the hostels.		Resolved by 04/01/2022


IQAC Coordinator

