

Members Present:

1. Dr. Sudhakar Dash (Chairperson, IQAC)
2. Dr. Shom Prasad Das
3. Dr. Motahar Reza
4. Prof. M. Suresh
5. Dr. Ratnakar Mishra
6. Dr. Pradyumna Ku. Patra
7. Dr. Sandipan Mallick
8. Dr. D Panda
9. Prof. Dipti Ranjan Lenka
10. Prof. Pramath Nath Acharya
11. Dr. Satya Sopan Mahto

Confirmation of the previous meeting held on 27th February, 2020

Resolved to confirm the minutes of the previous meeting held on February, 2020.

1. Action taken Report on last meeting.

Resolved to approve the Action Taken Report on minutes of IQAC Quarter-3 meeting held on 27th February, 2020.

2. Definition of National / International Publisher for books and conferences.

The matter was discussed in detail and it was resolved that each center and school should be requested to make a list of national and international publisher for books and further it was also decided that Chief librarian will prepare a guideline for the same.

3. Discussion on FDPs conducted by MBA Department.

MBA Department conducted one FDP on 'Business Analytics using tableau' in the first week of January and its convener Dr. Ratnakar Mishra shared the details. The same convener proposed another FDP in online mode during the second week of August. This was accepted and praised by the IQAC Committee.

4. Other Programs planned to be conducted in the Campus.

Various program proposals from departments discussed. In this line the proposed program of Physics department on "How to meet company expectations and be the role model" discussed. Another proposal on webinar on 'Current advances in Physics' from 24th to 27th June, 2020, program on "Gramantika" from 3rd May to 10th May, 2020 was discussed. All the conveners of these programs shared the program details before the committee. The members present and attended gave their comments.

5. Board of Studies Meeting by Departments.

All the head of the departments were instructed to keep the 'sitting fees' of the BOS members same even if they attend the meeting online. The institute resolved to sanction the same budget for BOS meeting conduction.

6. Projects undertaken by the faculty members.

The ongoing projects sanctioned by DST, Govt. of India and BPUT, Rourkela will be reviewed periodically by the Principal in online mode. The principal investigators are instructed to submit a quarterly report to the Principal showing the progress of their projects.

7. Patent filed by the Faculty members.

It is resolved that all the cost of filing patents by departments including technical and nontechnical departments will be fully reimbursed. No discrimination will be done in this matter. However, the collaborative filing will be shared on cost of filing such patents. The proposal shall be sent to finance committee and GB for approval. R&D coordinator shall recommend suitable cases for consideration to the principal.

The meeting ended with vote of thanks to the Chair.



Chairman, IQAC

ACTION TAKEN REPORT ON LAST MEETING

On the basis of discussion on IQAC meeting held on 27th February,2020 following actions were taken.

1	Zoom Online Platform Subscribed The institute decided to subscribe Zoom Online platform and to give a comprehensive training to all its faculty members for online teaching from home. As the Covid was setting in, the institute apprehended about the stoppage of physical class room teaching mode. All the faculty members are instructed to appear the training. To share their study materials to students, 'Google class room' is recommended. The institute has subscribed the Google Suite earlier.	Implemented
2	Preparatory workshop for Faculty Members to conduct program online. A workshop was conducted by principal Dr. Ajit Kumar Panda to train the faculty members on how to conduct programs online.	Implemented
3	47th Annual Conference Odisha Mathematical Society concluded successfully. The Odisha Mathematically Society Conference and a national seminar on Mathematical Analysis and Computing was held on 15 th & 16 th February, 2020. The organizing committee was felicitated in the meeting	Implemented