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NIST Autonomous IQAC Action Taken Report

For task items assigned in IQAC meeting AY 2019-20 Q2

AY 2019-20
Quarter-3

SI No	Task item	Ownership	Compliance Activity	Due Date / Status
1	Conducting Quality improvement programs	HoDs	All the faculty members were asked through their respective heads to start doing the quality improvement programs with 25% of total funds generated to be allocated by the institute to the respective convener of the program.	Circular issued
2	Review of IQAC Sub-Committed performance.	HoDs	All the sub-committee members were asked to submit their annual report to the Principal's office. All heads of the department are issued notices in this regard.	Circular issued
3	New OIS module for Thursday Seminar Series	NTCS Coordinator R&D Coordinator	A new module in the name of 'Thursday Seminar Series' was developed and designed by NTCS Team of NIST. The aim of the module is to store information on programs attended by the faculty members. <ul style="list-style-type: none"> The R&D coordinator will have access to upload the materials in this module. A faculty member is supposed to deliver a lecture on the institute's seminar day (<i>usually conducted every Thursday in the auditorium</i>) to avail the reimbursements. Only after the delivery of a relevant lecture, the bills shall be recommended by the R&D Coordinator and then to be cleared by the finance officer. 	Completed.
4	New OIS module for "Knowledge Management	NTCS Coordinator	To conduct online quiz etc. a new module is developed by NTCS, where all the faculty member will submit MCQ's of their respective subjects to form a question bank. Later on the same question bank will be used for student assessments. The meeting members were exposed to this module and the Thursday seminar series module by the NTCS team.	Developed and deployed.

Chairperson, IQAC