

Inviting Applications for Head of IT in IT Department, NIST University, Institute Park, Berhampur, Odisha

The NIST University, Institute Park, Pallur Hills, Berhampur, Odisha (www.nist.edu) is inviting applicants for the post of head of IT.

Position: Head of IT

Position Type- Onsite, Full-Time

Department: Information Technology (IT)

Reports To: Vice Chancellor

Responsibilities: Responsible for strategy, administration, technical and financial management of IT infrastructure of the University, including ERM software, Website, Computing and Networking infrastructure. Handle licensing and vendor relations and ensure user community support and compliance. This includes (but not limited to):

- Develop and implement IT strategies that align with the university's goals and objectives. Ensure the IT infrastructure supports the academic, research, and administrative needs of the university.
- Compute servers and infrastructures (e.g., high performance servers, PC, Laptop, UPS, printers etc.)
- Network infrastructure (Ethernet LAN, Wi-Fi, WAN connectivity (ISP), Firewall, video network for institute security etc.)
- Cloud infrastructure (e.g., google, 3rd party ...) and hosted applications
- Website and social media (FB, LinkedIn, YouTube, Instagram ...) infra support, expansion, guidance and support
- 3rd party software and firmware license management
- Commercial software development (on/off-campus) supporting industry partnership, on-campus/off-campus startups, and institute's inhouse developed products and solutions (e.g. ERM...)

In addition, the candidate is expected have experience and vision for digital transformation of the institute IT infrastructure as per current and future technology need (e.g. migrating to hosted cloud infrastructure), evaluation and recommendation of 3rd party software and hardware as required. Candidate must have knowledge on latest software development technologies (micro service architecture, Dockers, Kubbernets ...) and cloud compute models (public, private, hybrid cloud, VNFs ...) and its management is important. Experience in managing leading university's IT infrastructure, and system is big plus.

It is leadership position, expecting to manage around 12-15 experienced IT staff and software developers in different domains (Database, UX, Web, Network Admin, social media etc.). In this leadership position, candidate must be able to guide, support and hire IT staff members. Candidate must have strong interest for industry partnership/collaboration and development of entrepreneurial activities at the institute. Candidate must be visionary with excellent

communication, presentation and leadership skill to lead institute's IT department and to build it as a vibrant center in support of current and future need. Candidate must be very much aware of safety, security and privacy policies related to IT.

Essential Qualifications:

The ideal candidate must have an undergraduate (preferably post graduate) degree in engineering from a recognized university, specifically in the areas of computer science, IT, communication engineering. The candidate must have significant experience in industry and/or university, specifically in managing and guiding large IT infrastructure and hardware systems. Candidate must be well versed with modern day technologies/programming, cloud computing and communication infrastructure.

- Minimum of 10 years of progressive experience in IT, with at least 5 years in a leadership role.
- Proven experience in strategic planning and execution of IT initiatives.
- Strong knowledge of IT infrastructure, systems, and applications.
- Excellent understanding of data security, compliance, and risk management.
- Strong project management skills and experience with Agile methodologies.

General Condition and Guidelines: The candidate will go through a rigorous selection process which shall take into account of peer review and reference checks. Interested and eligible candidates are requested to submit their bio-data along with objectively verifiable records and photocopy of certificates/testimonials with respect to the qualifications and experience.

1. NIST reserve right to raise the minimum eligibility qualification etc. in order to restrict the number of candidates to be called for interview.
2. Applicants should possess the prescribed qualifications and experience as prescribed by the institute. Merely fulfilling the minimum qualifications or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.
3. The shortlisted candidates called for interview should report along with all the testimonials/certificate in original along with photo ID. A set of photocopy of certificates/testimonials with respect to the qualifications and experience duly certified by the applicant should be submitted at the time of interview.
4. Applicant preferably must not be more than 50 years of age as on date of submittal of application.
5. Applicants serving in Government/Public/Private Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' as per the service rules of the current employer while accepting the offer.
6. All correspondence from the College including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the offline application form.
7. The College shall verify the documents submitted by and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/ information submitted by the candidate are false or the candidate has

suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the College.

8. In case of any dispute/ambiguity that may occur in the process of screening/selection, the decision of the College shall be final and binding.

Please submit your application/resume via email at: career@nist.edu with the subject line: "Application for Head of IT position".

About NIST University:

NIST University (www.nist.edu), Institute Park, Berhampur, Odisha is a premier research institute in the country today. Nestled in the green hills of Pallur, it is spread over 65 acres of lush green campus with world class academic infrastructure, Center of Research Excellence (CREs) and Global Innovation Centers (GIC), halls of residence, sport complex and other facilities. NIST currently offers various undergraduate, graduate, and Ph.D. program in Engineering, Science, and Management. NIST has research collaboration with Universities around the globe and strong industry academia partnership with multiple industries in different sectors. NIST has been ranked highly in the country by multiple ranking organizations including Govt. of India.

NIST University is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.